

Meeting number (access code): 160 488 8011

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**Meeting Notice and Agenda**

**Senior Center Committee of the Commission on Elder Affairs**

Tuesday June 16, 2020 12 noon via Webex

- I. Call to order, roll call
- II. Approval of February & March 2020 minutes
- III. Planning for FY'21
  - a. Brief update on operations during pandemic: remote wellness checks, casework, reassurance calls, masks, HIP, garden, programming, tenants.
  - b. Preliminary FY'21 allocation recommendations
  - c. Brief update on re-opening
- IV. Facility Projects-brief updates
  - a. Anderson Building
  - b. Parking Lot
  - c. Fitness Center
  - d. Vacant 26 wing
- V. Public Comment (up to 2 minutes each)
- VI. Determine next meeting/Adjourn.

Report to the Commission on Elder Affairs

Worcester Senior Center Committee 3/10/20

Present: Robin Bahr Casey-Chair; Caroline Sullivan, Amy Waters, Patty Hainsworth

Excused: Chizoma Nosiki, Fran Langille, Richard Shea

The meeting was called to order at 4 pm by Robin. The minutes could not be approved without a quorum.

Finance: Amy reported on: the budget meeting with the City Manager yesterday re: potential 2021 funding; FY' 20 spending; evaluations requested from all contracted programs including nutrition re: cultural meals; Current tenant, ODSC, will take the remaining extra office; several leases still in process but terms are agreed upon; One bid was submitted for the development of the vacant 26 wing and Amy will attend evaluation meeting tomorrow.

Operations: Patty reported: we are currently in the interview process for the Principal Clerk/Receptionist position; the Anderson building is almost demolished as planned; New cleaning company started; to combat the corona virus, the building will be wiped down 2/day; Many programs are planned and the Farmer's Market is returning.

The meeting adjourned at 5 pm.

#### REPORT TO COMMISSION ON ELDER AFFAIRS

Senior Center Committee Meeting 2/12/2020

Present: Robin Bahr Casey-Chair; Caroline Sullivan, Fran Langille, Chizoma

Nosike, Patty Hainsworth, Amy Waters

Excused: Richard Shea

Robin called the meeting to order at 4:00 pm. The minutes of 1/14/2020 were approved (m/s/a). The next meeting was confirmed for 3/10/2020 at 4 pm.

Finances: Amy and the committee discussed the following: FY'20 spending; FY'21 projected expense to operate new Fitness Center; estimate for heated serving equipment for kitchen is high and will be researched further; request for funding to support Central MA Agency on Aging's Nursing Home Ombudsman program reviewed and held until April meeting; funded programs will be asked to submit evaluations; April lease renewals are still in process; parameters set for potential expansion of one more lease to utilize the office becoming available in April; Timeline has been delayed for parking lot in order to incorporate design of a newly funded rain garden feature; design work on the fitness center continues; The Request For Proposals to develop the vacant space at the Senior Center was amended to extend the submittal deadline to February 21st and to provide answers to various developer questions.

Operations: Amy reported that the Principal Clerk has been promoted to Administrative Assistant and the Clerk (receptionist) position will be advertised widely. Patty reported that the hours of our three Senior Aides have been cut to 15 from 20 hours/week as of next week. Patty also discussed the following with the Committee: lighting project completed; receiving consultation from DPW traffic engineer re: congestion in the drive through in the front of the building; kitchen inspection went well; Scoop newsletter delivery was late this month, the cause of which is being researched and strategies will be found to make more room for information in future Scoops; multicultural meals are going well and expanding; tax aide is in full swing; Valentines all day event is full despite late Scoop delivery; and the Black History event re: Major Taylor is this week if the weather holds.

The meeting was adjourned at 5:05 pm.