

January 18, 2018 – 1:00 PM – 40 Belmont Street

Note: Proceedings of this meeting are being audio taped. Please shut off all electronic devices.

1. PROCEDURES

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Minutes of Board Meeting on 12/21/17

2. CORRESPONDENCE

3. FINANCE

- a. Financial Statement for November 2017
- b. *Approval Request:* Tenant Accounts Receivable Write-Offs

4. ADMINISTRATION

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Service
- e. Status Report: Public Safety
- f. Status Report: Human Resources
- g. *Approval Request:* To request permission from DHCD to close the state-aided 1, 2, 3, and 4 bedroom waiting lists for Chapter 200 and 705 programs and the 1 bedroom waiting list for Chapter 667 program.

5. MAINTENANCE & MODERNIZATION

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
 - i. Curtis Hallways – Before and after pictures per board request
- d. Notifying the Board of a contract award for security stations at Webster Square Towers West and East
- e. *Approval Request:* Addendum to the contract with CBI Consulting, Inc. for the Architectural / Engineering Services Indefinite Quantity Contract (IQC) at federal sites
- f. *Approval Request:* Addendum to the contract with Garofalo Design Associates, Inc. for the Architectural / Engineering Services Indefinite Quantity Contract (IQC) at federal sites
- g. *Approval Request:* Award recommendation relative to contracting for supply and delivery of fire prevention top cooking equipment (Smart Burners)

6. EXECUTIVE DIRECTOR

- a. Development of WHA audit program
- b. Development of WHA staff training program

7. DEPARTMENT PRESENTATION

- a. Leased Housing
 - i. *Presenters: Laurie Matosky & Michael Murphy*

8. TENANT PARTICIPATION / RECOGNITION**9. ADJOURNMENT**