



MEETING MINUTES

September 8th, 2022 7:02PM | ZOOM (VIRTUAL)

TYPE OF MEETING	Monthly Meeting
FACILITATOR	Jennifer Riley
NOTE TAKER	Brandon Lewis
ATTENDEES	Jennifer Riley, Nikki Erskine, Sean Brennan, Avae Thomas-Quartey, Lisa Malo, Brandon Lewis, David Filar, George Sedares
LATE	Chris Rich
GUESTS	Sophie Carmody

AGENDA TOPICS

I. APPROVAL OF MINUTES	
CONCLUSION	Approved
Lisa Malo motioned to approve, after acknowledging some typos, Sean seconded.	

II. BUDGET REPORT	
CONCLUSION	Approved
Brandon Lewis motioned to approve, Lisa Malo seconded	

III. GRANT REIMBURSEMENTS

- A.** None at this time

IV. FINAL REPORT REVIEWS

- A.** Push Worcester - approved
- B.** Worcester County Light Opera Club - approved

V. GRANT AMENDMENT REQUESTS

- A.** Doménica Dillon (NEA)
 - 1. Changes to expenses that still qualified
 - a) Amendment approved
- B.** Indian Lake Community Association
 - 1. Provisionally approved, pending budget previously. New budget raised several concerns, including the need for a capital expenditures form
- C.** Piya Samant
 - 1. Didn't originally have dates, now have a date
 - a) approved with updated dates

VI. NEA GRANT UPDATES

- A.** Obtained agreement about City's ARPA funds- awards notifications have gone out
- B.** Grantees additionally need to register on SAM.gov to obtain a UEI



- C. City asked to hold off on press release until grantees have read through full terms and conditions, and have returned some paperwork
 - 1. Waiting on answers about exact expectations
- D. Discussion around how/when grantees can publicize on their own social channels
- E. Wrapped up with grant consultant- signing final invoice soon

VII. FY23 MCC GRANT CYCLE

- A. Applications are open!
- B. Press release was posted and sent this afternoon
- C. Grant Workshops
 - 1. Slide deck has been sent to first group- will wait for feedback until after the first workshop to send out to second group
 - 2. First workshop is soon, second one is in October

VIII. WORKING GROUP UPDATES

- A. Council Led Project
 - 1. Discussion about whether to have a council led project for the upcoming year
 - 2. Will need a detailed plan by next month's meeting

IX. STAFF UPDATES

- A. Nikki will be emailing guaranteed from FY21 and FY22 to see if any additional funds can be de-obligated for use for FY23 grants
- B. Nikki will also send out an email with dates of planned grant review meetings
 - 1. Lisa will also send out calendar invites
- C. Divvy card updates, and prize distributions
- D. stART on the Street - we can sign up through email

X. UPCOMING #WACFUNDED EVENTS

- A. Beats & BBQ
- B. stART on the Street
- C. Bouncy House Time Machine

MEETING ADJOURNED AT 7:47PM