

PARKS AND RECREATION COMMISSION MEETING

Thursday February 29, 2024 – 6:30 P.M.

Parks, Recreation & Cemetery Administrative Office

Meeting Room A

50 Officer Manny Familia Way Worcester, MA 01605

Or

If you choose to use the Microsoft Teams platform:

- 1) Go to www.teams.com
- 2) Enter Meeting ID# 284 623 173 305
- 3) Enter password: HvpzkM

If you choose to attend via phone:

- 1) Call 1-469-998-7682
- 2) Enter Meeting ID#: 718 514 480#

If technological problems interrupt the virtual meeting component, the meeting will continue in-person.

AGENDA

1. Call to Order
2. Attendance (Roll Call)
3. Acceptance of the Minutes for January 11, 2024 & February 1, 2024 (Roll Call)
4. To request a reasonable accommodation or interpretation or submit written comments or questions in advance of the meeting, please contact the Parks, Recreation & Cemetery Division by email at Parks@worcesterma.gov. Please note that interpretation requests must be received no later than 48 hours in advance of the meeting. Para solicitar una interpretacion razonable, o enviar comentarios o preguntas por escrito por favor comuniquese con la oficina de la Division de Parques, Recreo & Cementerio por correo electronico a Parks@worcesterma.gov. Por favor note que las solicitudes de interpretacion deberan ser enviadas 48 horas antes de la reunion.
5. Public Participation – Pursuant to Chapter 20 of the Acts of 2021 and in order to ensure active, public engagement, the City of Worcester currently allows for both in person and remote participation at the Parks & Recreation Commission meetings. To partake in the “Public Participation” section of this meeting, you may join us directly within the 50 Officer Manny Familia Way Meeting Room A, follow the information above to join via the Teams application or dial the direct line as indicated. If you would like to raise your hand when in the meeting as a call-in user you may dial *5.

6. Assistant Commissioners Report (See Report Topics Below)

5. Old Business

- Request of Commissioner Natalie Turner to discuss the care, maintenance, financial responsibility, and security of Newton Hill Parcel/Park
- Request of Geoffrey Killebrew to speak to the Commission on:
 - To discuss past and present rules and regulations regarding vending and busking in city parks?”

7. New Business:

Agenda items must be submitted three business days preceding each Commission Meeting

- Request of Andrew Serrato to speak to the Commission regarding the City of Worcester Parks System.
- Request of David Webb to speak to the Commission regarding “the commission take steps towards improving public participation such as publicizing in advance meetings where things that will determine public policies. Consider using existing methods such as using mailing lists or when announcing park name changes as well as new options”
- Request of David Webb to speak to the Commission regarding a “request that the parks department publicize park vending applications in the same way that other permits and applications are, using the municipal pages dedicated to this purposes.
As shown in the three attachments, multiple types of vendors appear when searching the city website but park vendors are not one of them. They also do not appear in policies and procedures or permits and licensing.
Changing this would promote transparency and accessibility and encourage people to sign up to become park vendors. “
- Request of David Webb to speak to the Commission regarding a “request to Revise the City of Worcester – Department of Public Works & Parks – Parks, Recreation & Cemetery Division Rules & Regulations to provide specificity and clarity about any potential fines fees or restrictions the parks department may assess”.
- Request of David Webb to speak to the Commission regarding “where is the \$100/month busking fee going to?”
- Request of David Webb to speak to the Commission regarding a proposed “lack of clarity, limited locations and schedule, and stark contrast to many cities of similar size I am requesting this commission review the busking fee and policies they recently instated, and to change them to promote equity and encourage busking in the city by removing fees and providing clarity. Additionally, I would like to bring to your awareness the possibility that it is potentially unconstitutional as currently written. To resolve all these problems, I recommending that it be replaced with a duplicate of Boston's Rules and Definitions (attached) which provides clarity in the form of examples, specific definitions, and does not charge a prohibitive fee.”
- Request of Matt Caranci to speak to the Commission regarding Busking/ Street Performers.



7. Date of Next Meeting:

- April 4, 2024
- April 25, 2024
- May 23, 2024
- June 13, 2024

8. Meeting Adjourned (Roll Call)

ASSISTANT COMMISSIONER'S REPORT:

1. General:

- Event Permit Presentation.
- Grant Applications –
 - Outdoor Recreation Legacy Partnership Grant – Tacoma St Playground - Awarded
 - Land & Water Conservation Fund Grant – University Park - Awarded
 - Land & Water Conservation Fund Grant – Great Brook Valley - Submitted
 - PARC & LAND Grant Program – Sever Street – Awarded
 - Commonwealth of Massachusetts Grant Award for Elm Park - Awarded
- Economic Development Initiatives –
 - NA
- Cultural Events-
 - NA
- Park Vandalism & Graffiti – NA
- Donations –
 - NA
- Capital Improvement Programs
 - Apricot Street Playground - NA
 - Ball Property - NA
 - Banis Street Playground - NA
 - Beaver Brook Park - NA
 - Bell Pond – NA
 - Bennett Field – NA
 - Betty Price Playground – NA
 - Blackstone Gateway Park – NA
 - Blithwood Park – NA
 - Boynton Park – NA
 - Burncoat Park – NA
 - Burncoat Playground – NA
 - Cascades Park – NA
 - Castle Park – NA
 - Coal Mine Brook – NA
 - Common – NA
 - Coes Park (Knife) – NA
 - Stearns Tavern
 - Playground
 - Coes Pond – NA
 - Columbus Park –
 - NA
 - Cookson Park – NA

 - Cristoforo Columbo (East Park) –
 - NA
 - Crompton Park – NA
 - Dodge Park – NA



- Elm Park – NA
 - Newton Hill - NA
 - Fairmont Park – NA
 - Farber Field – NA
 - Grant Square – NA
 - Great Brook Valley Playground – NA
 - Green Hill Park Renovation – NA
 - Green Hill Farm
 - Community Gardens
 - WWI
 - Greenwood Park – NA
 - Hadwen Park – NA
 - Harrington Field – NA
 - Harry Sherry Field (S. Worcester) - NA
 - Holland Rink - NA
 - Holmes Field - NA
 - Indian Hill Park – NA
 - Indian Lake Beach – NA
 - Institute Park – NA
 - Walkway Design
 - Salisbury Pond - NA
 - Kendrick Field – NA
 - Knights of Columbus – NA
 - Korean War Memorial – NA
 - Lake Park – NA
 - Lake View Playground – NA
 - Logan Field – NA
 - Morgan Landing – NA
 - Mulcahy Field – Update
 - Oakland Heights Playground – NA
 - Providence Street Playground – NA
 - Ramshorn Island – NA
 - Rockwood Field – NA
 - Salisbury Park (Bancroft Tower) – NA
 - Shale Street Playground – NA
 - Shore Park – NA
 - Spillane Field – NA
 - South Worcester Park - NA
 - Tacoma Street Playground – NA
 - TY Cobb – NA
 - University Park – NA
 - Vernon Hill – NA
 - Wetherall Estates (Duffy Field) – NA
 - 149 West Boylston Drive - NA
 - Winslow & Pleasant – NA
 - Aquatic Master Plan – NA
 - Open Space and Recreation Plan – NA
 - North Lake Ave Linear Park – NA
- Community Development Block Grant – NA
 - Art-in-the-Park – Request to keep Artwork in Elm Park - NA

- Dog Park, Licensing & Control of Dogs – NA
- Rectangular Field Development – NA
- Park Monument Review – NA
- Misc. items:
 - Keep Worcester Clean –
 - NA
 - City Council Orders –
 - NA
 - City Council Petitions –
 - NA
 - Forestry Operations –
 - Tree City USA - NA
 - ALB (Asian Longhorned Beetle)
 - EAB (Emerald Ash Borer)
 - Arbor Day – April 26, 2024
 - Budget – Operational & Capital - NA
 - Parks, Recreation & Cemetery Division – NA
 - Capital Improvement Program – NA
 - City Five Point Financial Plan – NA
 - City Auditor Communications - NA
 - Summer Youth Employment Program – Update
 - Aquatics – NA
 - Christian’s Law – NA
 - Recreation Worcester - NA
 - Holiday Tree – NA
 - Worcester Common Ice-Skating Rink - Update
 - Waterfowl in Park – NA
 - Out-to-Lunch – NA
 - Trash – NA
 - ESCo – NA
 - Park Permits –
 - NA
 - Access/ ADA – NA
 - Mobile Concession/ Food Truck - NA
 - ATV – Recreational Vehicle – NA
 - Veterans Memorials - NA
 - Misc. Information –
 - NA
- Golf Course:
 - Fees & Policies - NA
 - Golf Course Donations - NA



PARKS AND RECREATION COMMISSION MEETING MINUTES

Thursday January 11, 2024 – 6:30 P.M.

Parks, Recreation & Cemetery Administrative Office

Meeting Room A

50 Officer Manny Familia Way Worcester, MA 01605

Or

If you choose to use the Microsoft Teams platform:

- 1) Go to www.teams.com
- 2) Enter Meeting ID# 230 778 806 202
- 3) Enter password: 99VTow

If you choose to attend via phone:

- 1) Call 1-469-998-7682
- 2) Enter Meeting ID#: 660 549 563#

If technological problems interrupt the virtual meeting component, the meeting will continue in-person.

Administration Present:

Robert C. Antonelli, Jr., Assistant Commissioner
Jeffrey Tomaino, Parks & Recreation Coordinator
Scott Morin, Maintenance Director (Virtual)
John Grant, General Foreman (Virtual)
Milagros Pacheco, Staff Assistant III

1. Call to Order – Meeting was called to order at 6:40 PM
2. Attendance (Roll Call) Commissioners Present:
 - a. Nick Chacharone
 - b. Brian Darby
 - c. Kevin Githiari – Virtual 6:47 PM
 - d. Natalie Turner
 - e. Erin Zamarro
3. Acceptance of the Minutes - Tabled
4. To request a reasonable accommodation or interpretation or submit written comments or questions in advance of the meeting, please contact the Parks, Recreation & Cemetery Division by email at Parks@worcesterma.gov. Please note that interpretation requests must be received no later than 48 hours in advance of the meeting. Para solicitar una interpretacion razonable, o enviar comentarios o preguntas por escrito por favor comuniquese con la oficina



de la Division de Parques, Recreo & Cementerio por correo electronico a Parks@worcesterma.gov. Por favor note que las solicitudes de interpretacion deberan ser enviadas 48 horas antes de la reunion.

5. Public Participation – Pursuant to Chapter 20 of the Acts of 2021 and in order to ensure active, public engagement, the City of Worcester currently allows for both in person and remote participation at the Parks & Recreation Commission meetings. To partake in the “Public Participation” section of this meeting, you may join us directly within the 50 Officer Manny Familia Way Meeting Room A, follow the information above to join via the Teams application or dial the direct line as indicated. If you would like to raise your hand when in the meeting as a call-in user, you may dial *5.
6. Assistant Commissioners Report (See Report Topics Below)
7. Old Business
 - a. Request of Mr. David Webb to speak to the Commission regarding the following:
 - b. Technical/staff communication issues
 - i. Mr. Webb spoke about a particular individual who sent an email with an attachment to the Parks Division, he wanted to be added to the agenda for the following meeting. He also asked if adding “Agenda Item” to the subject line of emails was how the parks division was dealing with it”.
 - ii. Assistant Commissioner Antonelli explained that the individual sent an email with an attachment that was unable to be opened by the Parks Division, as a result an email went out to the individual letting him know that there were difficulties opening the attachment and requesting a copy of the document in a different format. The individual did not respond to the request, therefore was not able to be on the agenda. He added that the Parks & Recreation Division is trying to be clear when accepting application items, accepting them through the parks email account where multiple staff have access, in case someone is out, also providing a sufficient timeframe to review and add to agenda with enough time to post the agenda 48 hours in advance of the meeting.
 - iii. Commissioner Chacharone spoke in regard to the fact that this topic had already been discussed, the individual of whom Mr. Webb was referring to, had already been in front of the Parks & Recreation Commission and had already discussed this topic with the Commission, therefore Commissioner Chacharone felt this did not need to be discussed again.
 - iv. Commissioner Turner also spoke to Mr. Webb about the same topic, as well about addressing the Commission with respect. There were further discussions in this topic. To watch a full version of this meeting please go to:
www.worcesterma.gov/video-on-demand/archive
 - c. Duties of the park commission
 - i. Mr. Webb read different verses about the Commissions responsibilities.
 - ii. To watch a full version of this meeting please go to:
www.worcesterma.gov/video-on-demand/archive
 - d. Clarity into when/why documentation for 149 West Boylston Drive was sought after the last meeting
 - i. Why there is no documentation of recommendations or site visits from 2022
 1. Mr. Webb asked questions about the above topic, on

- why there was no documentation on site visits in 2022.
 2. Assistant Commissioner Antonelli answered that the visits were not documented.
 3. To watch a full version of this meeting please go to: www.worcesterma.gov/video-on-demand/archive
 - ii. Request of Mr. David Webb to speak to the Commission regarding the attached email and documents.
 1. Mr. Webb read a paper on topics about white supremacy culture.
 2. To watch a full version of this meeting please go to: www.worcesterma.gov/video-on-demand/archive
8. New Business
 - a. Agenda items must be submitted (3) three business days before each Commission Meeting with subject line "Agenda Item" to Parks@worcesterma.gov
 - b. Request of Mr. David Webb "The video from the last meeting wasn't posted for about a week, and it historically has taken longer for parks meetings to be posted to the city site than other municipal public meetings. What is the cause for this delay?"
 - i. Commissioner Zamarro explained that there is a Cable Division who manages this.
 - ii. Assistant Commissioner Antonelli stated that the videos are taped at the Officer Manny Familia building but then it's brought back down to City Hall for uploading, they try to do it as soon as possible but sometimes it lags depending on if they have staff available.
9. Date of Next Meeting:
 - February 1, 2024 (Sports Permit Meeting)
 - February 29, 2024 (Event Permit Meeting)
 - April 4, 2024
 - April 25, 2024
 - May 23, 2024
 - June 13, 2024

10. Meeting Adjourned (Roll Call)

ASSISTANT COMMISSIONER'S REPORT:

1. General:

- Review of updated 2024 Sports Tournament & Sports Application (Permits) including, rules, regulations, fees & policies.
- Assistant Commissioner Antonelli discussed the changes in fees, and some wording. There were discussions with the Parks Commissioners.
- Commissioner Chacharone made a motion to accept all changes. Second by Commissioner Turner. All were in favor motion was approved 4 – 0.
- Grant Applications –
 - Outdoor Recreation Legacy Partnership Grant – Tacoma St Playground - Awarded
 - Land & Water Conservation Fund Grant – University Park - Awarded
 - Land & Water Conservation Fund Grant –

- Great Brook Valley - Awarded
 - PARC & LAND Grant Program –
 - Sever Street – Awarded
 - Commonwealth of Massachusetts Grant Award for Elm Park - Awarded
- Economic Development Initiatives –
 - NA
- Cultural Events-
 - NA
- Park Vandalism & Graffiti – NA
- Donations –
 - NA
- Capital Improvement Programs
 - Apricot Street Playground - NA
 - Ball Property - NA
 - Banis Street Playground - NA
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 - Stearns Tavern
 - Playground
 - Coes Pond – NA
 - Columbus Park –
 - NA
 - Cookson Park – NA
 - Cristoforo Columbo (East Park) –
 - Update
 - Crompton Park – NA
 - Dodge Park – NA
 - Elm Park – NA
 - Newton Hill - NA
 - Fairmont Park – NA
 - Farber Field – NA
 - Grant Square – NA
 - Great Brook Valley Playground – NA
 - Green Hill Park Renovation – NA
 - Green Hill Farm
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- Wetherall Estates (Duffy Field) – NA
- 149 West Boylston Drive - NA
- Winslow & Pleasant – NA
- Aquatic Master Plan – NA
- Open Space and Recreation Plan – NA
- North Lake Ave Linear Park – NA
- Community Development Block Grant – NA
- Art-in-the-Park – Request to keep Artwork in Elm Park - NA
- Dog Park, Licensing & Control of Dogs – NA
- Rectangular Field Development – NA
- Park Monument Review – NA
- Misc. items:
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 - City Council Orders –
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 - City Council Petitions –
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 - Forestry Operations –
 - Tree City USA - NA
 - ALB (Asian Longhorned Beetle)
 - EAB (Emerald Ash Borer)
 - Arbor Day – April 26, 2024
 - Budget – Operational & Capital - NA
 - Parks, Recreation & Cemetery Division – NA
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 - City Five Point Financial Plan – NA
 - City Auditor Communications - NA

- Summer Youth Employment Program – Update
 - Aquatics – NA
 - Christian’s Law – NA
 - Recreation Worcester - NA
 - Holiday Tree – NA
 - Worcester Common Ice-Skating Rink - Update
 - Waterfowl in Park – NA
 - Out-to-Lunch – NA
 - Trash – NA
 - EScO – NA
 - Park Permits –
 - See Above
 - Access/ ADA – NA
 - Mobile Concession/ Food Truck - NA
 - ATV – Recreational Vehicle – NA
 - Veterans Memorials - NA
 - Misc. Information –
 - NA
- Golf Course:
 - Fees & Policies - NA
 - Golf Course Donations - NA
- Date of Next meeting – February 1, 2024
- Commissioner Chacharone made a motion to adjourn. Second by Commissioner Turner. All were in favor. Motion approved 5 – 0. Meeting adjourned at 7:20 PM.

**A copy of this full meeting will be available to view and listen to at:
www.worcesterma.gov/city-clerk/public-meetings/agendas-minutes**



PARKS AND RECREATION COMMISSION MEETING MINUTES

Thursday February 1, 2024 – 6:30 P.M.

Parks, Recreation & Cemetery Administrative Office

Meeting Room A

50 Officer Manny Familia Way Worcester, MA 01605

Or

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- 1) Go to www.teams.com
- 2) Enter Meeting ID# 291 225 574 799
- 3) Enter password: txMYwQ

If you choose to attend via phone:

- 1) Call 1-469-998-7682
- 2) Enter Meeting ID#: 937 509 061#

If technological problems interrupt the virtual meeting component, the meeting will continue in-person.

Administration Present:

Robert C. Antonelli, Jr., Assistant Commissioner
Jeffrey Tomaino, Parks & Recreation Coordinator
Scott Morin, Maintenance Director (Virtual)
John Grant, General Foreman (Virtual)
Milagros Pacheco, Staff Assistant III

1. Call to Order – Meeting was called to order at 6:31 PM
2. Attendance (Roll Call) Commissioners Present:
 - a. Nick Chacharone
 - b. Kevin Githiari – Virtual (Partial time at the beginning of the meeting)
 - c. Eric Goldstein
 - d. Eric Stratton
 - e. Erin Zamarro
3. Acceptance of the Minutes for November 30, 2023 (name updated), December 21, 2023 & January 11, 2024 (Roll Call)
 - a. Commissioner Stratton made a motion to approve the minutes for November 30, 2024. Second by Commissioner Goldstein. All were in favor. Motion was approved 5 – 0.
 - b. Commissioner Stratton made a motion to approve the minutes for December 21, 2024. Second by Commissioner Chacharone. 4 were in favor, Commissioner Zamarro abstained. Motion was approved 4 – 0.



- c. January 11, 2024, minutes were not approved there wasn't a quorum 2 Commissioners abstained, only 3 available to vote. Will place back in the agenda on the February 29, 2024, meeting.
4. To request a reasonable accommodation or interpretation or submit written comments or questions in advance of the meeting, please contact the Parks, Recreation & Cemetery Division by email at Parks@worcesterma.gov. Please note that interpretation requests must be received no later than 48 hours in advance of the meeting. Para solicitar una interpretacion razonable, o enviar comentarios o preguntas por escrito por favor comuniquese con la oficina de la Division de Parques, Recreo & Cementerio por correo electronico a Parks@worcesterma.gov. Por favor note que las solicitudes de interpretacion deberan ser enviadas 48 horas antes de la reunion.
5. Public Participation – Pursuant to Chapter 20 of the Acts of 2021 and in order to ensure active, public engagement, the City of Worcester currently allows for both in person and remote participation at the Parks & Recreation Commission meetings. To partake in the “Public Participation” section of this meeting, you may join us directly within the 50 Officer Manny Familia Way Meeting Room A, follow the information above to join via the Teams application or dial the direct line as indicated. If you would like to raise your hand when in the meeting as a call-in user, you may dial *5.
6. Assistant Commissioners Report (See Report Topics Below)
7. Old Business – NA
8. New Business

Agenda items must be submitted (3) three business days before each Commission Meeting with subject line “Agenda Item” to Parks@worcesterma.gov

- Request of the Friends of Newton Hill to speak to the Commission regarding work on the Newton Hill Trail System
 - Phil Bolduc from Friends of Newton Hill gave a presentation on the Proposed Project the Newton Hill Trail System Restoration. He spoke in reference to Friends of Newton Hill, Project Outline, New Trail Grading, Logistics, Erosion impact forms, Highlander Loop, Old Cart Path, Lower Lincoln Stroll, Lower and upper summit road, Project Rationale, Project Estimates, and Budget.
 - There were some questions by the Commission and the public all were addressed.
 - Commissioner Goldstein made a motion to allow Park Spirit/Friends of Newton Hill to apply for grant to restore the Newton Hill trail. Second by Commissioner Chacharone. All were in favor. Motion was approved 4 – 0.
- Request of Commissioner Natalie Turner to discuss the care, maintenance, financial responsibility, and security of Newton Hill Parcel/Park
 - Commissioner Stratton made a motion to table since Commissioner Turner was not present. Second by Commissioner Chacharone. All were in favor. Motion was approved 4 – 0.
- Request of Geoffrey Killebrew to speak to the Commission on:
 - To discuss past and present rules and regulations regarding vending and busking in city parks?”
 - Mr. Killebrew spoke in reference to his vendor activities at Elm Park, Fam Jam, Event Group Inc. 501C3 and “The Renaissance Project”, he had many questions in reference to vendors, street performers and busking. There were many questions and discussions with the Parks Commission. There were still many other discussions Mr. Killebrew wanted to have and questions he wanted to ask

and out of respect for people's time he asked to table the rest of his request to the following meeting.

- Commissioner Chacharone made a motion to table the rest of Mr. Killebrew's request for another meeting. Second by Commissioner Stratton. All were in favor. Motion was approved 4 – 0.

- A copy of this full meeting will be available to view and listen to at: www.worcesterma.gov/city-clerk/public-meetings/agendas-minutes

- Request of David Webb to speak to the Commission on:
 - "What role does the parks department take in ensuring that the unhoused community of Worcester cannot remain in one place?"
- Request of David Webb to speak to the Commission on:
 - "In what situations have vendors been assessed additional fees such as "probation" and in those circumstances how were those fees assessed".
 - "Where was it written that those fees might be charged?"
- Request of David Webb to speak to the Commission on:
 - "I am seeking clarification on the requirements to submit an item, as there was some ambiguity at the January meeting created when Commissioner Chacharone expressed interest in a response requirement for emailed item submissions.
 - As discussed in the last meeting, it seems that they are
 - A) At least 72 hours in advance
Assistant Commissioner stated this is not correct, the correct language is 3 business days
 - B) Via email
Assistant Commissioner stated this is correct
 - C) To "Parks@worcesterma.gov"
Assistant Commissioner stated this is correct
 - D) With the subject of "Agenda item"
Assistant Commissioner stated this is correct
 - E) Reply satisfactorily to any follow-up requests sent by the Parks Commission
Assistant Commissioner stated this is correct
 - My questions to the commission on this matter are:
 1. Is this accurate? If not, which letter is not a submission requirement?
Please see above response from the Assistant Commissioner all items were not correct
Was this publicized published or announced anywhere other than the January Parks Commission Agenda?
Assistant Commissioner stated Yes, on December 21, 2023, Parks & Recreation Commission Agenda and Rules & Regulations update.
 3. If someone sends an attachment that the commission is unable to read due to either employee or technical issues, is the email itself sufficient communication that they would like to be on the agenda or are there additional requirements?"
Assistant Commissioner stated communication would be required between the petitioner and City to clarify the item before it is placed on the agenda
 - Mr. Webb discussed all of the topics shown above, there were discussions with the Parks Commission, and questions which were addressed by Parks Commission and Parks Administration above & beyond what is shown above.

A copy of this full meeting will be available to view and listen to at:
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9. Date of Next Meeting:

- February 29, 2024 (Event Permit Meeting)
- April 4, 2024
- April 25, 2024
- May 23, 2024
- June 13, 2024

10. Meeting Adjourned (Roll Call)

ASSISTANT COMMISSIONER'S REPORT:

1. General:

- Sports Permit Presentation
 - Jeffrey Tomaino gave a Presentation on Sports Permits he discussed the following:
 - Two types of Sports Permits and applications
 - Sport Permit Scheduling
 - Fees
 - Refunds
 - Cancellations
 - Tournaments/Set-ups and breakdowns
 - Parks Security
 - Parking
 - Field Conditions and good neighbor practice
 - Sound
 - Electricity
 - Food
 - Portable toilets
 - Policies
 - Clean up and trash
 - Accessible Routes
 - ADA Accommodations
 - Balances and payments
 - Facility improvements
 - Permit reminders
 - There were questions from the public regarding fee increases and field maintenance, there was a request for permanent trash barrels at Rockwood Field. There were discussions between the public and the Parks Commission in reference to fees, maintenance, and policies.
 - A copy of this full meeting will be available to view and listen to at:
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- Grant Applications –
 - Outdoor Recreation Legacy Partnership Grant – Tacoma St Playground - Awarded
 - Land & Water Conservation Fund Grant – University Park - Awarded
 - Land & Water Conservation Fund Grant – Great Brook Valley - Submitted
 - PARC & LAND Grant Program –

- Sever Street – Awarded
 - Commonwealth of Massachusetts Grant Award for Elm Park - Awarded
- Economic Development Initiatives –
 - NA
- Cultural Events-
 - NA
- Park Vandalism & Graffiti – NA
- Donations –
 - NA
- Capital Improvement Programs
 - Apricot Street Playground - NA
 - Ball Property - NA
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 - Playground
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 - Dodge Park – NA
 - Elm Park – NA
 - Newton Hill - Update
 - Fairmont Park – NA
 - Farber Field – NA
 - Grant Square – NA
 - Great Brook Valley Playground – NA
 - Green Hill Park Renovation – NA
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 - Walkway Design
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- South Worcester Park - NA
- Tacoma Street Playground – NA
- TY Cobb – NA
- University Park – NA
- Vernon Hill – NA
- Wetherall Estates (Duffy Field) – NA
- 149 West Boylston Drive - NA
- Winslow & Pleasant – NA
- Aquatic Master Plan – NA
- Open Space and Recreation Plan – NA
- North Lake Ave Linear Park – NA
- Community Development Block Grant – NA
- Art-in-the-Park – Request to keep Artwork in Elm Park - NA
- Dog Park, Licensing & Control of Dogs – NA
- Rectangular Field Development – NA
- Park Monument Review – NA
- Misc. items:
 - Keep Worcester Clean –
 - NA
 - City Council Orders –
 - NA
 - City Council Petitions –
 - NA
 - Forestry Operations –
 - Tree City USA - NA
 - ALB (Asian Longhorned Beetle)
 - EAB (Emerald Ash Borer)
 - Arbor Day – April 26, 2024
 - Budget – Operational & Capital - NA
 - Parks, Recreation & Cemetery Division – NA
 - Capital Improvement Program – NA
 - City Five Point Financial Plan – NA
 - City Auditor Communications - NA
 - Summer Youth Employment Program – Update
 - Aquatics – NA

- Christian's Law – NA
 - Recreation Worcester - NA
 - Holiday Tree – NA
 - Worcester Common Ice-Skating Rink - Update
 - Waterfowl in Park – NA
 - Out-to-Lunch – NA
 - Trash – NA
 - ESCo – NA
 - Park Permits –
 - Sports Permit Presentation
 - Access/ ADA – NA
 - Mobile Concession/ Food Truck - NA
 - ATV – Recreational Vehicle – NA
 - Veterans Memorials - NA
 - Misc. Information –
 - NA
- Golf Course:
 - Fees & Policies - NA
 - Golf Course Donations - NA
- Date of Next meeting – February 29, 2024
- Commissioner Goldstein made a motion to adjourn. Second by Commissioner Chacharone. All were in favor. Motion was approved 4 – 0. Meeting adjourned at 10:15 PM.

A copy of this full meeting will be available to view and listen to at:
www.worcesterma.gov/city-clerk/public-meetings/agendas-minutes

SEARCH APPLICATIONS

Use the search box below to search for a specific permit or license. The options will narrow based on the text you provide to help you find exactly what you're looking for!

🔍 vendor

Mobile Food Vendor

Stationary Vendor Permit

Street Vendor (Mobile or Stationary)

DEPARTMENTS & DIVISIONS

Many different departments and divisions deal with permitting and licensing for a variety of topics. Click on a button below to learn more about what's offered!

📄 CITY CLERK

🔧 DPW&P ENGINEERING

🕒 HISTORICAL COMMISSION

📄 LICENSE COMMISSION

🌳 PARKS & RECREATION

🚓 POLICE DEPARTMENT

🏛️ ZONING BOARD OF APPEALS

🌿 CONSERVATION COMMISSION

🔥 FIRE PREVENTION

🏛️ INSPECTIONAL SERVICES

📄 PARKING ADMINISTRATION

👥 PLANNING BOARD

🏥 PUBLIC HEALTH (TOBBACO)

PERMITS & LICENSING

REGULATIONS & REQUIREMENTS

To learn more about the regulations and requirements associated with each permit or license, please click on the respective link below:

For information on all city permits, licenses and fees, visit [Permit Center](#)

Title	Fee	PDF	Notes	Online
Busking Permit	50.00			
City Park Event Permit	see notes			
Expressive Event Permit	N/A			
Portable Equipment (Stage) Permit	960.00			
Special Event Permit	see notes			
Sports Tournament Permit	see notes			
Sports/Field Permit	see notes			
Stearns Tavern Meeting Room Application	see notes			

CONTACT INFORMATION

Parks & Recreation
 50 Officer Manny Familia Way
 Worcester, MA 01605

Accessible via WRTA Bus Line.
[View Schedules](#)

Phone: 508-799-1190
 Fax: 508-799-1293
[Email Us](#)

Office Hours:
 Monday - Friday
 8 a.m. - 5 p.m.

Stay Connected:




RESOURCES

POLICIES & PROCEDURES

Listed are the various policies and procedures of the Parks, Recreation & Cemetery Division.

- [Alcoholic Beverage Policy](#)
- [Eagle Scout Policy](#)
- [Event Permit Policy](#)
- [Facility Reservation for Beaches Policy & Procedure](#)
- [Facility Reservation for Pools Policy & Procedure](#)
- [Facility Reservation for Splash Pads \(Spray Parks\) Policy & Procedure](#)
- [Fireplaces at Bancroft Tower Policy](#)
- [Fireworks Permit Policy and Requirements - Bell Pond](#)
- [Gifts, Plaques & Monuments Policy](#)
- [Light Pole Banner Policy](#)
- [Memorial Bench Policy & Application](#)
- [Park Naming Policy](#)
- [Recreational Programs or Activities in City Parks & Open Spaces Policy & Procedure](#)
- [Rules & Regulations](#)
- [Special Events Guidebook](#)
- [Sponsor Signs & Banners Policy](#)

VENDING/CONCESSIONS

- [2023 Vending/Concession Awardees](#)

CONTACT INFO

Parks & Recreation
50 Officer Manny
Worcester, MA 014

Accessible via W
View Schedules

Phone: 508-799-
Fax: 508-799-125
Email Us

Office Hours:
Monday - Friday
8 a.m. - 5 p.m.

Stay Connected:
[Facebook](#) [Twitter](#) [YouTube](#)

Richford, Melissa

From: David Webb <d@vidwebb.com>
Sent: Sunday, February 25, 2024 6:54 PM
To: Parks
Cc: Antonelli, Robert C. Jr., Parks Asst. Comm.; Law
Subject: Agenda item
Attachments: 2024-02-25_16-25.png; 2024-02-25_16-21.png; 2024-02-25_16-26.png; 2024-02-25_16-28.png; 2024-02-25_16-49.png; 2024-02-25_16-20.png; 2024-02-25_17-04.png; 2024-02-25_17-10.png; 2024-02-25_17-14.png; 2024-02-25_17-25.png

Caution: This email came from outside the City of Worcester. Do not click on links or open attachments unless you are sure you recognize the sender and you know the contents are safe.

Agenda Item:

Due to the lack of clarity, limited locations and schedule, and stark contrast to many cities of similar size I am requesting this commission review the busking fee and policies they recently instated, and to change them to promote equity and encourage busking in the city by removing fees and providing clarity.

Additionally, I would like to bring to your awareness the possibility that it is potentially unconstitutional as currently written.

To resolve all these problems, I recommending that it be replaced with a duplicate of Boston's Rules and Definitions (attached) which provides clarity in the form of examples, specific definitions, and does not charge a prohibitive fee.

The agenda Item is above

Please provide the commissioners this email and the 10 attachments showing public feedback on the busking fee, as well as documents on busking policies in Portland

I have CCd the law department as well so you hopefully the parks department can get feedback from them prior to our meeting this Thursday.

Review of US Rights

The First Amendment states that,

"Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances."

The Fourteenth Amendment states that,

“No state shall make or enforce any law which shall abridge the privileges or immunities of citizens of the United States; nor shall any state deprive any person of life, liberty, or property, without due process of law; nor deny to any person within its jurisdiction the equal protection of the laws.”

Goldstein v Town of Nantucket (1979) was a court case in Nantucket, Massachusetts. A professional musician known as the “troubadour of Nantucket”, claimed that the Town of Nantucket’s Vendor Bylaw deprived him of rights secured by the first amendment. Goldstein plays the hammer dulcimer and sings, puts open dulcimer case so that passersby’s can contribute to donations. Local businesses had complained about the competition from street artists. In response, the Town of Nantucket tried to regulate buskers as vendors. The board advised him that the new Transit Vendor Bylaw did not apply to him and that he would have to obtain a permit before he would be allowed to proceed further with playing his music. The bylaw defined vendors to include any person who engages in temporary business, dwelling, offering or providing entertainment.

Goldstein argued that due to the first amendment, the regulation included impermissible criteria for regulation of free expression. The requirement of merchants’ approval is irreconcilable with freedom of expression. It is unqualified censorship and forbidden according to the First amendment. This case was important because a law cannot be enforced that goes against the first amendment and impedes on freedom of expression. This busker knew his rights and was able to remove the bylaw from Nantucket after winning the case.


Davenport v Alexandria was a court case in 1983 in Alexandria, Virginia. A street musician named Lee Davenport was challenging the constitutionality of Ordinance No. 2609 which prohibits performances and exhibitions on the sidewalks, walkways or other public property of the central business district of Alexandria. Davenport claimed that this infringed on his First Amendment right to perform with, and lecture about, bagpipes. On this appeal, the City concluded that the district court’s legal conclusions were erroneous and that there was no legitimacy to the city’s allegations of safety issues that were alleged to be related to busking. This case made it possible to refute claims that there were safety issues connected with busking in public places such as Alexandria, Virginia.

Friedrich v Chicago was a court case in 1985 that dealt with busking restrictions in certain areas in the city of Chicago. A class of street performers sued the City of Chicago and challenged the constitutionality of an ordinance with claims that performers are not allowed to entertain pedestrians on Chicago’s sidewalks. The buskers claim violations of their First Amendment rights of expression and also the Fourteenth amendment rights to equal protection of the laws.

Andrew Keefe

Charging for busking in Worcester parks makes no sense. Busking should be encouraged, especially in our parks. Many cities don't charge anything, and some who do charge very little. Collecting donations is not acting as a vendor or panhandler, and is protected under the Constitution as free speech. The positive impact to cities is well documented. To quote busk.co:

"Buskers create crowds, they get strangers to make eye contact, they create shared cultural experiences, they create safe spaces, they hit so many of the goals of the UN Habitat's urban prosperity index."

1w  Reply Share Edited

7 



Andrew Keefe

<https://busk.co/.../buski.../positive-impact-busking-cities/>



BUSK.CO

The Positive Impact of Busking on Cities - The Busking Project

1w  Reply Share

3  



Geoff Killebrew

Andrew Keefe Im glad to see that people get it. I have been working to address issues with the Parks department for the last 2 yrs. Hopefully you can be there

I agree with getting rid of this \$50 busking fee. I don't think it's part of an ill-advised plan to raise revenue for the city. I think it's there to make sure only certain musicians play in the park. I think I know why they want to control who is making music in the park, and I don't agree with it.



Matt Caranci

February 16 at 12:59 PM

So more on the busking fee in Worcester: To start, the petition has gained momentum and as of last night there's 70+ signatures!

I wrote a letter to the editor at T&G, and I had a phone call with a reporter, who also spoke with another musician (and possibly more that I'm not aware of).

Next, I talked with that musician as well, and here's a brief snippet of my comments...

"Yes! Everything you've said, you nailed it!

So, as of right now, the parks department is mainly putting this into place at parks, Elm Institute, etc. from April to October. But to me, that's not the point.

I see this as testing the waters, or just "the tip." It's the president that it sets...

If officials - city suits see people accepting this, then that's a gateway to City Hall putting this into action at the baseball stadium, nearby DCU during a big event, on the common / City Hall main street, or behind it, essentially wherever there's high foot traffic.

I, too, want to know why this was initiated, WHO does it benefit? Where is the money going to? Because it certainly doesn't benefit the artists and musicians nor us, the city residents.

I remember when we had breakdancers up on Main South sometimes, guitarists and singers on Main downtown, and even Park Ave now and again.

But we rarely, if at all, had buskers at the parks. Sure, occasionally, a musician might sit on the bench (on Russell Street) at Elm Park, but it was more for enjoyment than bringing in money. Although, someone may just drop a bill in the guitar case here and there, but that wasn't the primary goal."

Lastly, at one point there were some conversations along the lines of creating a group (artists, musicians and vendors I believe) who would pay in and "rent" ground space to busk at, and some of the areas mentioned were NOT at parks. So let's keep pushing to remove the busking fee no matter where it's currently placed in the city!

The next parks department meeting is 2/29 please try to show up and voice your concerns!

[#NoBuskFeeWorc](#)

Sherrye Weinstein

That is RIDICULOUS! Charging people to add beauty and a sense of fun and pleasure to our environment and park experiences? THAT IS CRAZY.

Tracy Chapman used to busk in Harvard Square long ago. One of my friends who was also playing guitar and singing there knew her and saw her there often. All of us used to enjoy the musicians who gathered there back in the day. And I have loved buskers I've encountered in every city's parks or even underground, including in the T and the subways of NY and the London tube... I realize that some larger cities have parks that charge buskers if they set up amps and equipment more formally, or tables/sales, etc., but I don't think that's what we are talking about here.

1w Like Reply Share Edited

3  



Michael Madden

Sherrye Weinstein It has been common in Europe for centuries to have performers in public, near sites where they would perform indoors. And stores funded musicians to draw customers to their newly-dressed windows!

1w Like Reply Share



Sherrye Weinstein

Michael Madden , yes, I've been seeing buskers in cities all my life. I grew up between Philly and NY, and came up to Worcester and Boston all the time to see family until I moved here. Buskers are welcome addition to any city, just as much as a park or a garden. My old days (as well as more recent ones) hanging around Central Park in NY were glorious, with the music and impromptu entertainment being a big part of it. (And in Montreal... like in Heaven.)

1w Like Reply Share



Michael Madden

Sherrye Weinstein And weather forecasts report the time and temperature in Central Park and Rittenhouse Square, where nobody lives, yet thousands gather. Joe Papp said that's how got the idea for "Bill the Bard in Central Park," giving Mary Louise Streep some practical experience!



1w Like Reply Share Edited



Michael Madden

Sherrye Weinstein What would Providence be without outdoorsy-artsy types at RISD? "Hey, gang, let's put firepits in the three canals downtown, huh, wanna?"

1w Like Reply Share





STREET PERFORMERS IN PUBLIC AREAS

The City does not require or issue permits for street performers in public areas.

Street performers are permitted to engage in performances as long as they do not violate any City laws, statutes, or ordinances. Performers may ask for and accept contributions of money or property at a performance. Performers may also sell recordings of their own performances.

RULES AND DEFINITIONS

STREET PERFORMERS MUST OBEY ALL CITY LAWS AND ORDINANCES

For example, street performers have to follow the City's [noise ordinance](#) and the laws against disorderly persons and conduct. Street performers must not block:

- ▶ handicap ramps
- ▶ doorways, or
- ▶ emergency safety equipment.

Street performers also can't block the passage of the public through a public area. Sometimes, a crowd watching a performance may block the public way. If that happens, a local officer or park ranger can disperse the part of the crowd blocking the public way. They will not move a performer unless the performance affects public safety and order. For example, street performers may not force pedestrians to walk into the street.

Street performers can't produce unreasonable noise and exceed noise levels of 70 decibels at any time. They also may not exceed 50 decibels between the hours of 11 p.m. and 7 a.m., [per the City's noise ordinance](#).

Still have questions? Contact:

ENTERTAINMENT LICENSING

 617-635-4165

 [SEND AN EMAIL](#)

 1 CITY HALL SQUARE, ROOM 809
BOSTON, MA 02201

DEFINITION OF 'STREET PERFORMERS' AND 'PUBLIC AREAS'

"Street performers" are also known as "buskers." They include people engaged in, but not limited to:

- ▶ playing musical instruments
- ▶ dancing, acting, and singing
- ▶ pantomime, juggling, magic, and puppetry, and
- ▶ drawing, painting, and reciting.

"Public areas" include:

- ▶ sidewalks, walkways, grounds, and
- ▶ parks and other public pedestrian ways located in the City of Boston.



Andrew Keefe Top Contributor

That's not busking.

I should be able to tap dance outside city hall. I would do it, too, if my knees were still up for it.

1m Like Reply



Reply to Andrew Keefe...



Daniel Russell Top Contributor

Just curious if this also includes all the people who setup loud speakers and scream prayers for 15 hrs a day

7m Like Reply Edited



Mary Lippoth Top Contributor

Not that I'm out a ton during the day/early evening (working) but have not witnessed busking in Worcester at all. Can imagine the WPD wouldn't crack down too hard on this.

10m Like Reply



Greg Wong

Seems overly restrictive and needs more locations. Love busking so hopefully they revise these a bit

24m Like Reply



Luv-Leigh Amanda Top Contributor

Nope not all for if we really want to see this work!

26m Like Reply



G.D. Hawksley

None.

28m Like Reply






Katie Poland



Guideline #2: No performance may contain anything that could be considered offensive by the public. So pretty much everything is not allowed 🙄

29m Like Reply



 Andrew Feland Top Contributor
So, Worcester hates street entertainment?
3m Like Reply 2 

 Jennifer Marie
Crazy! Go to Providence!
3m Like Reply Edited

 Autumn Vachon Top Contributor
Wow...it's expensive to earn money.
6m Like Reply 



Rebekah Larson Galusha

The no amplified sound system is crazy. I could understand a volume limit but it makes things nearly impossible for hip hop artists, or singers who don't play an instrument and so do many more. Truly unfair and mind boggling.

9m Like Reply



Reply to Rebekah Larson Galush...



Andrew Paulin

It's either an act of callous indifference, or active hostility to musicians in the Worcester area, of which I am one- you can find me on Instagram at ap_composer . Fifty bucks for two weeks is egregious. It was certainly not thought up by anyone with any ties to the music scene in the area, and certainly was thought up by someone who makes enough money themselves to not consider how insane this is

11m Like Reply



Parlee Jones

This should also apply to the folks preaching in main south from the churches!!! Please!! They are loud and make a mess w food ...

17m Like Reply



Tyler Wake Top Contributor

This one, I am with you 100%.

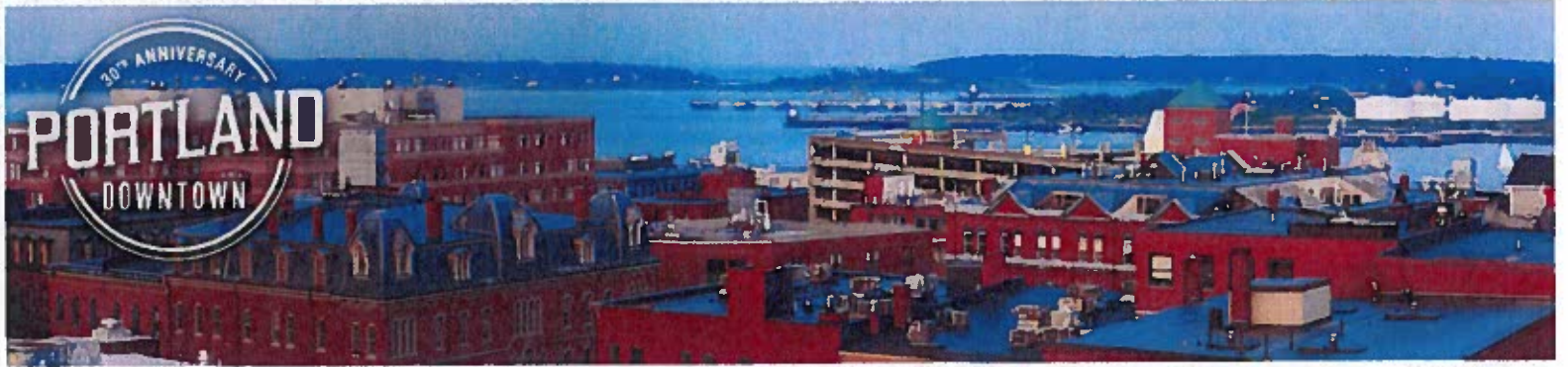
17m Like Reply



Andrew Keele Top Contributor

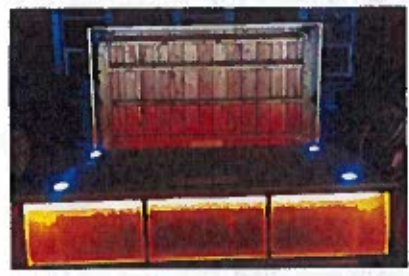
Interesting to see University Park on the list and not East Park or Greenhill Park or City Hall Plaza or ...

17m Like Reply



Our Blog > Arts + Culture > Searching for Buskers

SEARCHING FOR BUSKERS



- ✉ EMAIL
- f SHARE
- t TWEET
- g+ PLUS
- 📌 PIN

Posted in [Arts + Culture](#) Tagged [live music](#), [music](#), [busking](#), [busker](#)
 Posted on [June 16, 2023](#) by [Cary Tyson](#)

We're looking to enhance our pop-up parks on Milk & Dana Streets. We're particularly interested in underwriting unamplified local musicians and hosting music on the weekends. Please remember that you are subject to the [City of Portland's Street Artist Rules and Regulations](#). Please also read through the [Street Artist Handbook](#). For questions don't hesitate to get in touch with the City Clerk's Office/Business Licensing at (207) 874-8557

We've built a stage for performances and encourage its usage by local buskers. You can submit your entry

Busker

looking for a place to busk downtown? We're looking to enhance our pocket parks on Milk & Dana Streets with some local, unamplified music. We'll underwrite your performance.

Contact Details

Name (Required)

First Last

Email (Required)

Enter Email Confirm Email

Social Handle(s)

link your IG, FB, Twitter or other social handles so we can promote you

[Link to Web/Videos](#)





Joshua Doiron

And they either stick you way out of the way, or next to the bathroom. Shows where the city thinks you belong. But you can have beggars on every damn street corner and every traffic light.

2m Like Reply



Jarrett Reese Top Contributor

Wow this fucking sucks, ghoulish

10m Like Reply



Andrew Paulin

It's either an act of callous indifference, or active hostility to musicians in the Worcester area, of which I am one- you can find me on Instagram at ap_composer. Fifty bucks for two weeks is egregious. It was certainly not thought up by anyone with any ties to the music scene in the area, and certainly was thought up by someone who makes enough money themselves to not consider how insane this is

14m Like Reply



Parlee Jones

This should also apply to the folks preaching in main south from the churches!!! Please!! They are loud and make a mess w food ...

20m Like Reply



Vincent Anderson

"no performance can be offensive to the public" is there a definition for that? Because that sounds like a blatant first amendment violation

3m Love Reply





The City of
WORCESTER

**Department of Public Works & Parks
Parks, Recreation & Cemetery Division**
50 Officer Manny Familia Way, Worcester, MA 01605
P | 508-799-1190 F | 508-799-1293
parks@worcesterma.gov

PARKS AND RECREATION COMMISSION MEETING

Thursday February 29, 2024 – 6:30 P.M.

Parks, Recreation & Cemetery Administrative Office

Meeting Room A

50 Officer Manny Familia Way Worcester, MA 01605

Or

Virtual with Teams

ASSISTANT COMMISSIONER'S REPORT

GENERAL

**CITY OF WORCESTER DEPARTMENT OF
PUBLIC WORKS & PARKS; PARKS,
RECREATION, AND CEMETERY DIVISION**

2024 PERMIT APPLICATION FOR EVENT IN A PARK



**PARKS & RECREATION ADMINISTRATIVE
OFFICE CONTACT INFORMATION**

50 Officer Manny Familia Way (Green Hill Park)

Worcester, MA 01605

Main Office # (508) 799-1190

Office Fax # (508) 799-1293

Parks@worcesterma.gov

HOW DO I GET A PERMIT APPLICATION FOR EVENT IN PARK?



- City Website www.worcesterma.gov/parks/permits-licensing
- Contact the Parks Administration Office at (508) 799-1190
- Request a Parks Permit or Questions: Parks@worcesterma.gov
 - In-Person (Parks Administration Office)

Parks Administration Office Hours

Monday - Friday: (Excluding Holidays) 9:00 AM to 3:30 PM



PERMIT APPLICATIONS

- PARKS APPLICATION FOR EVENT IN PARK
 - PORTABLE STAGE APPLICATION
 - STEARNS TAVERN APPLICATION



PERMIT APPLICATION FOR EVENT IN A PARK SCHEDULING

Scheduling Priority will be the following

City of Worcester Special Events
Previous or Annual Special Events
Non-Profit Resident
For-Profit Resident
Non-Profit Non-Resident
For-Profit Non- Resident

TIME FRAME FOR SUBMITTING APPLICATION

Permit Applications should be submitted at a Minimum of three (3) months before event date

Please allow up to 30 Days for permit to be processed

Allow enough time to have required approvals completed and payments made to City Divisions



OVERVIEW OF THE DIFFERENT PERMIT APPLICATIONS

Permit Application for Event in Park ■ Portable Stage Application ■ Stearns Tavern Application



www.worcesterma.gov/parks/permits-licensing

PERMIT APPLICATION FEE REVIEW

- Discounts do not apply for staff cost for Non-profit or For-profit organizations
- Discounts may apply for Non-profit organizations that submit their 501C3 Application
- \$125.00 non-refundable down payment will be required at the time of request
- Electrical Fee: \$30.00 per hour. If a staff electrician is needed the fee will be an additional \$60.00/HR with a minimum of 4 hours **(No discounts for staff fees)**

Resident Permit Fee Starts at \$365.00

(\$125 down payment & \$240.00/Park Staff)

Non-Resident Fee Starts at \$490.00

(\$250.00 down payment & \$240.00/Park Staff)

DPW & PARKS DIVISION STAFF FEES

- \$60.00 per hour for staff – minimum 4 hours per staff
- **Electrical Fee:** \$30.00 per hour. If a staff electrician is needed the fee will be an additional \$60.00/HR with a minimum of 4 hours
- **Portable Stage:** Stage is not accessible. Stage Size is 24' (L) x 24' (D) x 4' (H) Stage Fee: \$960.00 for setup & breakdown *(No fees waived for staff or Portable Stages)*

Trash Removal & Disposal

- The trash removal and disposal fee will start at \$400.00 and will increase based on the size of the tournament. This fee does not include facility clean-up
- An additional minimum fee of \$240.00 will be charge for City staff to pickup trash throughout the facility depending on event size
- Additional fees will apply if trash is left behind and not removed from the park if you specified on the permit, you were removing your own trash
- It is the responsibility of the organizations/individual holding the park permit to ensure the facility is clean and presentable at all times

PERMIT PAYMENTS OPTIONS

PAYMENTS

The Parks Administration Office accepts checks, money orders, and credit cards. (NO CASH) Credit Card payments can be made by phone or online.

BALANCES

Any remaining balances must be paid in full before any new park permits will be issued. Also, if you/organization had a remaining balance both the balance and new permit invoice must be paid in full.



CANCELLATION POLICY

- A 24-hour written cancellation notice (email acceptable) is required to avoid additional fees. A \$125.00 or 10% of the total fee whichever is higher will be charged for cancellations and must be confirmed/approved by the DPW & PARKS DIVISION STAFF
- All weekend/holiday cancellations must be received by 10:00 AM on the last business day prior to your event and must be confirmed/approved by the DPW & PARKS DIVISION STAFF
- Confirmation/Approval is deemed confirmed when the event representative receives a written confirmation from the Parks Division Administrative Office. Refunds will not be given to anyone who does not follow the cancellation policy
- A rain date will be given at the time of request not after and it will only be honored if cancelled and rescheduled in time

MAP MUST BE SUBMITTED WITH PERMIT APPLICATIONS



Permit Applications should be submitted at a Minimum of (3) three months before event date. Also, PLEASE ALLOW UP TO 30 DAYS FOR PERMIT TO BE PROCESSED

EVENT PARKING PLAN

It is the responsibility of the organization/individual holding the park permit to address this issue (if any) with all participants, spectators and staffing.

A parking plan will be required with your permit application.



- Vehicles are prohibited in any/all open spaces (grass areas), pedestrian or maintenance pathways and sidewalks
- Vehicles are prohibited from parking along park roadways or other locations identified as no parking areas



PARKS SECURITY

Contact Information: Mobile # (508) 612-1121

Email: parkssecurity@worcesterma.gov

Hours of Operation

7 days week/ Monday – Thursday from 3:30 P.M. to 12:00 Midnight

Friday from 1:00 P.M. To 12:00 Midnight

Saturdays & Sundays from 7:30 A.M. to 12:00 Midnight

Permits / Parking/ Field Lighting/ Emergency Situations

FACILITY REQUEST

ELECTRIC:

- All request for electricity use must be specific in nature (What will it be used for) not all facilities have access to electricity

FOOD:

- Food permit is required through the Department of Public Health

PORTABLE RESTROOMS:

- Accessible Portable Restroom - there must be a minimum of 1 (one), or 5% of the total number of portable restrooms provided
- Accessible Portable Restroom - a minimum of 1 (ADA) accessible unit is required at each cluster (when more then one cluster is available)
- Accessible Portable Restroom - must be placed off an accessible surface for ease of use

DPW & PARKS DIVISION POLICY

- **EVENT SET UP & BREAKDOWN**: City staff are required to be on site for event setup and breakdown. Do not start until staff are on site
- **ACCESSIBLE ROUTES**: All events must have accessible routes of at least 36" in width along paths of travel
- **ADA ACCOMMODATION, THE WORCESTER ADA COORDINATOR:**
(508) 799-8483



DPW & PARKS DIVISION POLICY

- **Inflatable's:** (No Stakes) Alternatives: Sandbags, water weights, etc.
- **Tents:** (No Stakes) Tents larger than 20 x 20 may require a permit, please check with the Inspectional Services Department
- **Alcoholic Beverages:** All alcoholic beverages as defined in Chapter 138 Section 1 of MGL are prohibited (Worcester Common can be petitioned) No smoking in Parks (That includes E- Cigarettes, any form of tobacco products including chewing tobacco and marijuana)
- No dogs on the Worcester Common, Athletic Fields, Athletic Courts, Playgrounds, Skate Parks, Pools, Spray Parks and beaches (Memorial Day to Labor Day)
- Dogs are allowed in City Parks on leashes only. Dogs are allowed on beaches from Labor Day to Memorial Day
- No drones or radio control aircraft (land, air, or water) allowed in Parks (Refer to Federal Aviation Administration Regulations - FAA)

GOOD NEIGHBOR PRACTICES

- **WORCESTER SOUND ORDINANCE**: Any amplified sound shall not be plainly audible at a distance of 50 feet or more from said public park, playground, and playing field (City of Worcester Ordinance Chapter 9-Sec 1A)
- A permit will be required for amplified sound from the Worcester Police Department at (508) 799-8686 (Information List on Parks Application (Permits))
- Water Supply Alert: There is no current Alert – but depending on weather one can be implemented at any time



PERMIT REMINDERS



- Facility availability will not be given over the phone or via email
- All 501C3 non-profit requests will be completed before any other permit request
- Parks & Recreation Commission (Policies & Regulations)
- Permit application address (Use an address where mail is check regularly)
- Permits will only be given between the hours of 9:00 AM to 3:30 PM (Monday-Friday- Excluding Holidays)

