

**CIVIC CENTER COMMISSION
MEETING MINUTES
October 26, 2017**

Attendees:

CCC Members: Chairman John Harrity, Commissioner Jim Knowlton (Absent), Commissioner Lowell Alexander, Commissioner John Brissette

City: John Odell, Candee Raphaelson

SMG: Sandy Dunn, Julia Iorio, Jim Moughan

Minutes Prepared by: Paige Williamson, SMG

1. Call to Order:

Chairman Budd brought the meeting to order at 12:33pm.

2. Acceptance of the Meeting Minutes

Commissioner Alexander motioned to accept the meeting minutes from September 28, 2017; Commissioner Brissette, seconded the motion. (4 yeas, 0 nays) *Motion passed.*

3. Rent Waiver Request – N/A

4. National Grid Invoices – Flood Related Repairs

John Odell reported that the National Grid expenses relating to the damages caused by the floods will no longer require the use of district funds. Commissioner Brissette inquired if the funds therefore can essentially be allocated to needs elsewhere. Mr. Odell stated, “yes” and that the funds are still present and were never moved and therefore considered for other needs.

Commissioner Brissette motioned to accept the National Grid report with a follow up status to be provided by Mr. Odell at a future meeting; seconded by Commissioner Alexander (4 yeas, 0 nays). *Motion passed.*

5. Master Plan Priority List

John Odell reports that Populous is completing the priority list which will be available at the next meeting. Originally scheduled for this meeting, Populous requested an extension due to unforeseen circumstances.

6. Major Ongoing Projects

a. Capital

WIFI– A project meeting is scheduled for November 2nd. Although preplanning logistics have taken longer than expected, both Presidio (design and equipment company) and Annese (cabling company) have been awarded contracts and the project is ready to go forward. Chairman Harrity inquired if there would be any additional costs associated. Mr. Odell stated that at present there were no expected cost increases or timeline delays.

Scoreboard – The project is nearly complete. The nesting issue has been resolved and the board can be raised to its full height capacity. There are some small “punch” list items that are currently being worked on, but we anticipate a 30-60 day close for this item. Chairman Harrity inquired again if any additional costs were anticipated. Mr. Odell he was not aware of any at this point. Chairman Harrity inquired about the Opening Night of the Rainers Hockey game in terms of scoreboard operation and video/camera components. Sandy Dunn replied that everything operated as expected. The board operators are still new to the system and will continue to become more proficient in the future. Commissioner Brissette inquired about the warranty of the unit.

John Odell replied that the general warranty is one year but would need to look at the other components that are under separate warranty (labor would be added cost). Sandy Dunn added that the facility carries a service agreement on all the digital components with Daktronics. Once the warranty expires, this equipment will be added to the service agreement. Commissioner Harrity requested Mr. Odell to report back on the warranty information for the next meeting.

Flood Related - Elevator Pits/Carpeting Replacement – The elevator pits have passed inspection and are complete. It was asked what the price tag was on this item. Mr. Odell stated it was approximately \$7-8k but paid through insurance. Regarding carpeting, the low bidder was Capital Carpet. Final paperwork is in process and expected next week. The timeframe to order and install the carpeting is expected to be 4-6 weeks.

Other – N/A

8. SMG Reporting Sandy Dunn / Julia Iorio / Jim Moughan *(detail included in monthly packet)*

a. Monthly Highlights / Financial Statements July - August 2017 – *A general review was made of the monthly report sent to the Commission in advance of the meeting.*

Events On Sale – Trans Siberian Orchestra 11/24 (3pm & 8pm Performances)
AMSOIL Arenacross 1/13-14/18
Brantley Gilbert 2/1/18
Monster Jam 2/16-18
Harlem Globetrotters 3/9-10/18
Marvel Universe LIVE Age of Heroes 4/19-22/18
Game of Thrones Live Concert Experience 9/29/18

Chairman Harrity inquired how the Opening Game of the Worcester Railers went and in particular the Railyard space. Sandy Dunn reported record per cap numbers – well above the average Sharks per cap in F&B Department. Rebranded stands, small price increases, additional creative products all contributed to the record numbers. The Railyard space was utilized for Railers Season Ticket holders. With the large crowds that Opening Night draws, it was a nice advantage to have a separate space for Season Ticket Holders to gather and mingle. The Railers intend to sell this area for private hospitality functions and will not necessarily be utilized for season ticket holders in the future.

Chairman Harrity also inquired about the chillers and the condition of the ice and would like to take a tour of that area. Ms. Dunn stated that both were operating in excellent condition and extended an invitation to all of the Commissioners to definitely have a viewing of the chiller area and the video control room at the next meeting.

Chairman Harrity inquired about the new City Bicycle Program and the impact that the DCU Center was having if any. Mrs. Dunn commented that the bikes are terrific. After the initial launch, there have not been many around the building. The hope is that more are dispatched in the future. The program will determine the highest use locations through their GPS surveying. Chairman Harrity further inquired about skateboarding and pan handlers in the area. Ms. Dunn reported that this continues to be a challenge but no increased presence or issues than in the past.

b. Sales Report – Jim Moughan

Mr. Moughan highlighted two recent events working on rebooking for the future - Catholic Marketing Network's "Time Out for Women"(TV Shoot intending to repeat

after their first event with another all Christian program in 2019); Beauty & Barber Show (has expanded to include vocational students) with intentions to repeat in Worcester.

The Tattoo Festival will be moving to September 2018 next year and is a repeat event. The Dance Merchants Buyers Show stemming from all the dance conventions held here in the Convention Center. Griffin Greenhouse here in August with their first show but intend to make the facility their home for future and the Great American Credit Unions Event will be held in May over a two day period.

Overall, the larger events totaled to over \$1.6 million in economic impact for September plus the smaller events.

Lastly, Sandy Dunn commented to the Commission that despite social media posts this past week regarding the return of Arena Football, this is in discussion phase only at this time.

9. Adjournment

Chairman Harrity motioned to adjourn; seconded by Commissioner Alexander.
(4 yeas, 0 nays) Motion passed.

Meeting Adjourned at 12:58pm.

Next Meeting: *December 7th, 2017 at 11:45am (Lunch), 12:30 Meeting – DCU Center Conference Rm*

Following Meeting: *January 25th, 2018 at 11:45am (Lunch), 12:30 Meeting – DCU Center Conference Rm*