



**CITY OF WORCESTER**  
**CITIZEN ADVISORY COUNCIL**  
**MINUTES**  
**CITIZEN ADVISORY COUNCIL MEETING**

**Tuesday, December 8, 2015 6:00 PM**

**Worcester Public Library, Saxe Room**

Present: District 1, Coreen Gaffney, Chairperson  
District 1, Martin Shanahan  
District 2, Ken Asafo-Adjei  
District 4, Theodore Kostas  
District 5, Domenic Warren  
District 5, Douglas Hannam

Excused: District 2, Benito Vega  
At-Large, Talena Ngo  
District 3, Carol Claros  
District 3, Etel Capacchione  
District 4, Jesse Gibson

Staff: Jeannie Michelson, City Manager's Office

1. Coreen called the meeting to order at 6:15pm.
2. Etel had a conflict and will attend the next meeting.
3. Coreen asked if anyone had any questions/comments about the minutes from November 12, 2015
4. Marty motioned to accept the minutes. Ted 2<sup>nd</sup> the motion. All in favor. Minutes approved.
5. Lists of 2016 meetings were reviewed (They were voted on at the last meeting)
6. List of Current CAC members were reviewed. It was clarified that this list is strictly an internal listing and is not provided to the public.
7. Vacancy list, "How do I get Appointed" summary sheet, and list of current members were reviewed
  - a. CAC would like to see an annual report showing the demographics of applicants/nominations/appointments.
8. Recruitment Strategies:
  - a. Marty talked about the recruitment event at UMass held on December 2<sup>nd</sup>.
  - b. Marty will schedule additional college recruitment meetings after the holidays.

- c. Marty will let Jeannie know when the meetings are scheduled and Jeannie will send information to CAC members. If anyone is available to assist, reply to Jeannie's email.
  - d. Coreen will find out when the next Hanover volunteer fair is so we can plan to host a table.
  - e. Coreen thought we could attend the well-attended crime watch meetings.
9. Coreen asked if anyone had any other recruitment ideas.
  10. Marty motioned to adjourn. Ted 2<sup>nd</sup> the motion. Meeting was adjourned at 6:46pm.

/jmm

Minutes approved 1/21/16 - jmm