



# Board of Commissioners

## Monthly Meeting Agenda

October 19, 2023 – 1:00 PM – 630A Plantation Street  
Call in number (657) 220-3242 Access Code: 184-148-855

*Note: Proceedings of this meeting are being audio recorded. Please shut off all electronic devices.*

### 1. **PROCEDURES**

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Approval of the Minutes from September 21, 2023, Regular Meeting

### 2. **CORRESPONDENCE**

- a. Notifying the Board of the notification from the Executive Office of Housing and Livable Communities of the new signed Management Agreement between Leominster Housing Authority and the Holden Housing Authority.

### 3. **FINANCE**

- a. Financial Statements through August 2023
- b. *Approval Request:* For the Federal & State Accounts Receivable Tenant Write-offs

### 4. **ADMINISTRATION**

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Services
- e. Status Report: Public Safety
- f. Status Report: Human Resources
- g. *Approval Request:* To amend the Worcester Housing Authority's Housing Choice Voucher Program Administrative Plan, specifically Section 3, Section 13 and Section 16.
- h. *Approval Request:* For the 2023 Worcester Housing Authority Annual Plan Revision to the Department of Housing and Urban Development (HUD).

**5. MAINTENANCE, MODERNIZATION, and DEVELOPMENT**

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. *Approval Request:* For Change Order No. 1 to our contract with Campora Construction Co. Inc, for the 2022-30 Door Upgrades project at MA 12-2 Addison Apartments.
- e. *Approval Request:* For Change Oder No. 4 to our contract with Thielsch Engineering, Inc. for the 2021-05 Boiler Room Improvements at MA 12-8 Lincoln Park Tower.
- f. *Approval Request:* To award the Greenwood Gardens Window Replacement Construction Contract to Aegean Builders LLC.
- g. *Approval Request:* For Change Order No. 1 to our contact with Cornerstone Building Services for the 2022-44 Office Renovations project at MA 12-1 Great Brook Valley Gardens.
- h. *Approval Request:* To Award a Consulting Contract for Environmental Consulting Services at 705-1 Main South Gardens and 705-2 Scattered Sites.
- i. *Approval Request:* To authorize an application to the City of Worcester's Affordable Housing Trust Fund for the Lakeside Phase 1 and Phase 2 Redevelopment Projects.
- j. *Approval Request:* To authorize an application to the Commonwealth of Massachusetts One Stop Housing Department for Lakeside Phase 1 and Phase 2 partners.

**6. TENANT PARTICIPATION / EMPLOYEE RECOGNITION****7. ADJOURNMENT**