



Board of Commissioners

Monthly Meeting Agenda

December 17, 2020 – 1:00 PM – Phone Conference Meeting

**Due to COVID-19, Meeting will be held by phone conference,
in accordance with the proclamation of Governor Baker**

Call in number (657) 220-3242 Access Code: 184-148-855

Note: Proceedings of this meeting are being audio recorded. Please shut off all electronic devices.

1. PROCEDURES

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Approval of the Minutes from November 19, 2020 Regular Meeting

2. CORRESPONDENCE

- a. Notifying the Board of the re-appointment of Chairman Joseph Carlson to the WHA Board of Commissioners for a second term.
- b. Notifying the Board of notice from the Department of Housing and Urban Development awarding the WHA a 2020 Capital Fund Emergency Grant for 275 Pleasant Street.
- c. Notifying the Board of notice from the Greater Worcester Community Foundation awarding the WHA a Community Grant for Camp Lakeside.
- d. Notifying the Board of notice from the Department of Housing and Community Development awarding the WHA \$576,280 in Formula Funding for Fiscal Year 2024.

3. FINANCE

- a. Financial Statement through October 31, 2020
- b. Notifying the Board of notice from the Department of Housing and Community Development regarding increase in State public housing insurance rate for WHA.
- c. *Approval Request:* For tenant accounts receivable write-offs
- d. *Approval Request:* To authorize the optional payment to vendors by direct deposit (ACH)

4. ADMINISTRATION

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Services
- e. Status Report: Public Safety
- f. Status Report: Human Resources
- g. *Approval Request:* For submission of the FY22 WHA Annual Plan to HUD

5. MAINTENANCE & MODERNIZATION

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. *Approval Request:* For award recommendation relative to contracting for the supply and delivery of locks and related products
- e. *Approval Request:* For award recommendation relative to contracting for the supply and delivery of electrical and lighting supplies

6. CHIEF EXECUTIVE OFFICER

- a. Chief Executive Officer Report

7. DEPARTMENT PRESENTATION

- a. Maintenance

8. TENANT PARTICIPATION / RECOGNITION

9. ADJOURNMENT