



Board of Commissioners

Monthly Meeting Agenda

June 18, 2020 – 1:00 PM – Video Conference Meeting

**Due to COVID-19, Meeting will be held by video conference,
in accordance with the proclamation of Governor Baker**

Call in number (657) 220-3242 Access Code: 184-148-855

Note: Proceedings of this meeting are being audio taped. Please shut off all electronic devices.

1. PROCEDURES

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Minutes of Board Meeting on 5/21/20

2. CORRESPONDENCE

3. FINANCE

- a. Financial Statement for April 30, 2020
- b. *Approval Request:* Requesting approval for the following items:
 - Preliminary Pre-audit Financial Statement for the 12 months ended March 31, 2020 (FY 2020), presented and filed at the May 21, 2020 Board meeting
 - The Top 5 Compensation form
 - Certification of Compliance with Notification Procedures for Federal and State Lead Paint Laws
- c. *Approval Request:* For tenant accounts receivable write-offs

4. ADMINISTRATION

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Services
- e. Status Report: Public Safety
- f. Status Report: Human Resources
- g. *Approval Request:* to close the state-aided 0 bedroom (studio) waiting list for project based MRVP program effective July 1, 2020

5. MAINTENANCE & MODERNIZATION

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. *Approval Request:* for Change Order No. 5 to our contract with Homer contracting, Inc. for the Site & Building Improvements – Phase V at Great Brook Valley

6. EXECUTIVE DIRECTOR
 - a. Update on Worcester Housing Authority COVID-19 response
7. DEPARTMENT PRESENTATION
 - a. Public Safety Department
8. TENANT PARTICIPATION / RECOGNITION
9. ADJOURNMENT