



Board of Commissioners

Monthly Meeting Agenda

November 15, 2018 – 1:00 PM – 40 Belmont Street

1. **PROCEDURES**

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Minutes of Board Meeting on 10/18/18

2. **CORRESPONDENCE**

- a. Notifying the Board of DHCD letter selecting the WHA as the Host Housing Authority for administering the Regional Capital Assistance Team (RCAT) program in the Central-West Region
- b. Notifying the Board of DHCD letter awarding the WHA funds regarding the unit renovation project at Curtis Apartments

3. **FINANCE**

- a. Financial Statement for September 2018
- b. *Approval Request:* Tenant Accounts Receivable Write-Offs

4. **ADMINISTRATION**

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Services
- e. Status Report: Public Safety
- f. Status Report: Human Resources

5. **MAINTENANCE & MODERNIZATION**

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. Notifying the Board of the completion of the signage project at WHA developments
- e. *Approval Request:* For the award recommendation relative to contracting for the supply and delivery of VCT floor tiles
- f. *Approval Request:* For final completion and payment to our contract with Homer Contracting, Inc. relative to the stair tower repair project at Curtis Apartments
- g. *Approval Request:* For the 2019 Five (5) Year Capital Improvement Plan (CIP)
- h. *Approval Request:* To award the construction contract for the egress deck repairs project at Greenwood Gardens
- i. *Approval Request:* To accept Amendment #16 to the Capital Improvement Work Plan 5001 for the FY21 Formula Fund award, the asbestos compliance reserve funding for 200-2 Curtis units, and the adjustment to FY2015 Health and Safety Initiative
- j. *Approval Request:* Requesting Board approval to accept the Contract for Financial Assistance 5002 for being the Host Housing Authority to administer the Regional Capital Assistance Team program in the Central-West Region (RCAT-CW)

6. **EXECUTIVE DIRECTOR**
 - a. Status Report: Executive Director's Quarterly Report

7. **DEPARTMENT PRESENTATION**
 - a. Purchasing Department

8. **TENANT PARTICIPATION / RECOGNITION**

9. **ADJOURNMENT**