



MEETING MINUTES

March 8th, 2023 6:03PM | ZOOM (VIRTUAL)

TYPE OF MEETING	Monthly Meeting
FACILITATOR	Jennifer Riley
NOTE TAKER	Brandon Lewis
ATTENDEES	Jennifer Riley, Brandon Lewis, Nikki Erskine, Shantelle Campbell, Avae Thomas Quartey, Amy Sciannameo
LATE	
GUESTS	

AGENDA TOPICS

I. APPROVAL OF MINUTES	
CONCLUSION	Approved
Brandon Lewis motioned to approve, Avae Quartey seconded.	

II. PUBLIC QUESTIONS

- A. None at this time

III. BUDGET REPORT	
CONCLUSION	Approved
Brandon Lewis motioned to approve, Avae Quartey seconded.	

IV. FINAL REPORT REVIEWS

- A. Theresa Monteith - conditionally approved, contingent on receiving final receipts that add up to the amount that has been requested

V. GRANT AMENDMENT REQUESTS

- A. Push Worcester - approved

VI. WAC MEMBERSHIP + OFFICER ROLES

- A. Brandon Lewis will be stepping up into the Vice Chair role via unanimous vote
- B. Secretary position is currently open- Jen will reach out to absent council members to see if there is any interest. Will revisit next month.

VII. WORKING GROUP UPDATES

A. Grant Review Process:

1. Considering moving to a different application platform for our project grant applications for ease of use
2. Requested approval from council for up to \$500 expenditure for subscription to an application platform - approved

B. Grant Reception:

1. Possible dates: July 20th, early August, or end of August

C. Marketing:



1. Shantelle is reviewing social media interactions
2. Shantelle and Brandon will be meeting to work on budget to present at next month's meeting

VIII. STAFF UPDATES

- A. All 2023 award notices have gone out
- B. City of Worcester is in a payment transition that has delayed funds going out
 1. Payment platform may require significant additional work
 2. In order to process final payments for NEA/ARPA payees - budget requires meeting minutes to show that the council approved payments
- C. Open meeting law updates- ability to meet virtually ends March 31st, 2023, Nikki is working on getting more information and possibly getting permission to continue to meet virtually
 1. Next meeting is Thursday, April 13th *in person*

IX. UPCOMING #WACFUNDED EVENTS

- A. Music and Myth @ Brickbox Sunday March 11th
- B. March 29th - Songwriters at the Hub
- C. Worcester Knitty Council- Sundays 2-5
- D. April 8th Unite through Music @ Brickbox
- E. Winter Songs: March 15th @ JMAC 7:00pm

MEETING ADJOURNED AT 6:56PM