

Meeting Minutes

FEBRUARY 16, 2017 06:00PM

ROOM 401, CITY HALL

TYPE OF MEETING	Monthly Meeting – February
FACILITATOR	Kelly Momberger
NOTE TAKER	Meaghan Hardy-Lavoie
ATTENDEES	Kelly Momberger, Samantha Fiakofi, Jose Castillo, Hank Von Hellion, Meaghan Hardy Lavoie, Lindiana Flores (Staff)
LATE	
GUESTS	Angela Knapton (MMD Coordinator) Juliet Feibel & Scarlett Hoey (ArtsWorcester) Christina Sheehan (Seven Hills Foundation)

Agenda topics

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APPROVAL OF MINUTES

KELLY MOMBERGER

CONCLUSION	
Meaghan moves to approve minutes. Hank seconded the motion.	

TREASURER REPORT

JACOB POPLASKI

CONCLUSION	
Kelly moves to table the Treasurer Report until next month. Samantha seconded the motion.	

GRANT REIMBURSEMENT REQUESTS

JACOB POPLASKI

REIMBURSEMENTS					
APP#	Individual / Organization	Amount	Decision	Status	Notes
O-440	YWCA	\$1199.00	Approve		
O-439	Regional Environmental Council	\$2611.00	Approve		
E-110	Jody Bird	\$500.00	Approve		
F-107	Mark Thomas	\$5,000.00	Approve		
F-104	Jill Watts	\$5,000.00	Approve		
O-2105	TET In Worcester	\$2,500.00	Approve		

GRANT AMENDMENT REQUESTS

REQUESTS				
APP#	Individual / Organization	Request	Decision	Notes
O-425	Unity	Still need to send a venue commitment. Approval contingent on receiving this commitment from the venue	Approved	Unanimous vote
O-5938	Kenza Dekar for the Clemente Courses for the Humanities	Would like to move project end date from May '17 to December '17	Approved	Unanimous vote

PENDING DEOBLIGATIONS

REQUESTS	
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APP#	Individual / Organization	Request	Decision	Notes
None				

DISCUSSION

Guests

- Juliet Feibel & Scarlett Hoey attended meeting for advice on the ArtsWorcesters' grant application.
- Christina Sheehan from Seven Hills attended the meeting for advice regarding an application submitted on their behalf by VSA.

Grant Reception

- Reception will be held at Bull Mansion on March 23rd 2017 from 5:30p-7:30p. (must be out by 8pm)
- Lindiana will write the Press Release and speak with the Fellows in regards to attendance.
- Jose will book the musicians.
- Invitations need to be made.
- Meaghan will create associated flyers for the reception and the Make Music Day announcement.
- Hank & Meaghan were given the social media guidelines for promoting Bull Mansion in exchange for the rental.
- Kelly will post the event to Socialweb.net

Make Music Day

Fundraising & Budget

- Next conference call will take place on Sunday February 26th and will discuss fundraising.
- Need a budget in place by the end of February so that Samantha can move forward for applying for funds.

Parks

- Parks Department rejected a number of our Park suggestions. We are currently booked for the following locations: Worcester Common, Elm Park, Newton Square, Coes Park, University Park, Peace Park, East Park, & Bell Hill Park.
- Kelly will be submitting our Parks Application. As a part of this process, we need to map out exactly where performing spaces will be located within each park. Parks were split up amongst members to scout and locations will be compiled at the March meeting.
- Location responsibilities: Worcester Common (Group Effort), Elm Park (Samantha), Newton Square & Coes Park (Angela), University Park (Hank), Peace Park (Meaghan), East Park (Jose), & Bell Hill Park (Kelly).
- One of our options, Fuller Family Park, is not regulated by the city, but by the YMCA. Meaghan will reach out to the YMCA to see if we can coordinate some programming at that location.

Media

- Hank will reach out to Worcester Magazine regarding a Media Partnership
- Lindiana will reach out to WICN Radio

Marketing

- A MMD logo was agreed upon – will be fine-tuned over the next week and emailed by Meaghan to the group for finalization.
- After logo is finalized, Meaghan will create small announcement flyers (5.5"x4.25") to be distributed at the Grant Reception. Need to determine where these will be printed.

Updates and Upcoming Events

- Public Art Town Hall Meeting has been rescheduled for March 2nd at the Worcester Center for Crafts with March 9th as the Rain Date.

MONTHLY MEETING ADJOURN AT 8:05 PM