



CITY OF WORCESTER

CITIZEN ADVISORY COUNCIL

MINUTES

CITIZEN ADVISORY COUNCIL BUSINESS MEETING

Monday, September 13, 2021 6:30 PM

WebEx Virtual Meeting – ID 160 184 4534

Call in number: 1-415-655-0001 - Access code: 160 184 4534

Present: District 1, Gerardo Schiano, Chairperson
District 2, Rachel Brown
District 2, Alan Larrivee
District 4, Janny Nivar De Reyes
District 5, Carol Stovall
At-Large, Elle Parker

Absent: District 4, Benetta Kuffour
District 3, Ken Asafo-Adjei

Staff: Jeannie Michelson, City Manager's Office

1. Gerardo called the meeting to order at 6:33pm.
2. Rachel made a motion to accept the minutes from 6/28/21. Carol 2nd the motion. Minutes of 6/28/21 were approved.
3. Discussion/Vote regarding board description fliers:
 - a. Rachel asked if the fonts and colors used on the fliers could be reviewed by the Accessibility Office to make sure they are in compliance.
 - i. Jeannie to contact Jayna Turchek, Director of Human Rights and Accessibility to ask her to review.
 - ii. If fonts and colors are approved, the fliers will be considered approved by the CAC and available to use for any/all recruitment.
 1. VOTE: 6 – 0 in favor
4. Current Vacancy List discussion about attracting applicants:
 - a. Social media.
 - b. Tabling the debates being held at Mechanics Hall.
 - c. Neighborhood watch meetings
 - d. Listening sessions re: Federal funding
 - e. Send information to Parent Information Center
 - f. Jeannie will gather a list of events, including City events, neighborhood watch groups (larger ones), Mechanic Hall debates, etc. The list will be emailed to the CAC so that members (max 2 per event) can sign up to table the events.

5. Voting/Quorum: Discussion/Vote:
 - a. Clarification from the Law Department about the rules for being able to move an item forward as it relates to quorum and number of votes needed.
 - i. The CAC is an 11 member council
 - ii. The number of members necessary to hold a meeting (quorum) is 6
 - iii. The number of votes necessary in order to move an item forward is a majority of the members present at the meeting, so long as at least a quorum are present
 - b. Gerardo suggested that this change in past practice be voted on by the CAC.
 - c. Rachel made a motion to hold a vote at the current meeting rather than wait any longer. At 2nd the motion
 - d. VOTE: 6 – 0 in favor of adopting the opinion from the Law Department as it relates to the number of votes necessary to move an item forward.
6. The next meeting is a selection meeting scheduled for Monday, October 18, 2021 at 6:30pm.
7. Elle made a motion to adjourn. Carol 2nd the motion to adjourn. Meeting was adjourned at 7:05pm.

/jmm

Approved: 10/18/21 6 – 0 approved